

Class Title: Communications Dispatcher 1
Class Code: 002751

Examination Method

Minimum Qualifications Evaluation: Employment applications for Communications Dispatcher 1 will be reviewed to determine whether applicants meet the specified education and/or experience requirements, as well as any other necessary qualification requirements specified in the job posting for this job. **Applicants meeting the qualification requirements will be sent a testing admission notice advising them of the date by which they must take the test if they wish to be considered for currently posted position vacancies.**

Computer-Administered Test: To be eligible for employment consideration, qualified applicants must attain a passing score on a computer-administered test for Communications Dispatcher 1. The test takes approximately two (2) hours to complete.

Test Content Summary

The computer administered test for Communications Dispatcher 1 consists of 85 multiple-choice questions organized into five test sections. Test sections have been designed to assess the general knowledge, skills, and abilities required to successfully perform the job of Communications Dispatcher 1, but not specific job knowledge. The test sections are:

Radio Communications: Questions assess an applicant's ability to understand radio messages similar to those that may be heard on the job. Applicants may take notes as they listen to a recorded audio segment. (25 questions)

Map Reading: Questions assess an applicant's ability to read maps and to make judgments about driving routes and distances. (20 questions)

Logic: Questions assess an applicant's ability to arrive at logical conclusions, given limited amounts of information, about situations which may be encountered on the job. (20 questions)

Coded Information: Questions assess an applicant's ability to understand coded information. (10 questions)

Reading Comprehension: Questions assess an applicant's ability to read narrative information and reach the correct conclusions about the information presented. (10 questions)

Testing Location Information

Currently testing is conducted only at the Department of Human Resources office in Nashville.

If alternate testing locations should become available, approved applicants will be notified of the alternate location which best matches their testing location preference (as indicated in employment application submitted for this job).